

**GLENDALE COMMUNITY COLLEGE DISTRICT  
ALTERNATE TRANSPORTATION STIPEND REQUEST FORM**

**Incentive: Walk/Bike - \$25.00 per month**

**Incentive: Bus/Metrolink - 50% monthly cost maximum of \$130.00**

**NOTE: ONLY GLENDALE COMMUNITY COLLEGE EMPLOYEES QUALIFY FOR ALTERNATE TRANSPORTATION STIPEND**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**I certify that I have used the following alternate means of transportation, any false information may disqualify me from future GCC Rideshare program incentives:**

(CIRCLE ONE)    BUS    METROLINK    WALK    BICYCLE

My total cost for transportation was \$ \_\_\_\_\_ for the month of \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_

Please provide the original expired bus pass, token, wrappers or Metrolink receipt with this form. Maximum monthly reimbursement amounts for bus or Metrolink stipends are one-half the monthly cost up to a maximum of \$130.00 for the months you work. Walking and bicycling to work is \$25.00 per month that you work. You must complete this form at the end of each month you are claiming. Monthly incentive will be paid quarterly. You will be issued an alternate transportation parking permit that will only be valid on inclement weather.

STAPLE EXPIRED PASSES, TOKEN WRAPPERS OR RECEIPTS HERE

If you have any questions, please feel free to contact us at 818-240-1000 Ext. 5205 or by e-mail at [parking@glendale.edu](mailto:parking@glendale.edu).